



# **ROOTED**

RANCH YOUTH CONFERENCE

**February 10-12, 2023**

**Circle Square Ranch Big Clear Lake**

## **Information & Registration Package 2023**

## **DEAR PARTNERS & YOUTH LEADERS,**

Circle Square Ranch's Rooted Youth Conference is back and we could not be more excited!

It's our hope and prayer that Rooted would catalyze what God is already building in youth groups in our region by putting together an epic weekend centered around young people encountering Jesus and growing together in faith.

Our planning teams are already hard at work putting an excellent program together and we want to invite you and your group to partner with us this year. We would encourage you to spend some time in prayer and in discussion with your teams to consider whether this year's Rooted Youth Conference would be a good fit in your ministry calendar.

We hope this information package answers many of your questions. Please do not hesitate to reach out if you have any questions.

Circle Square Ranch Team

[arden@csranch.ca](mailto:arden@csranch.ca)

613 335 5403

## WHAT IS ROOTED ALL ABOUT?

The vision for Rooted is to serve youth leaders of small/medium-sized youth groups, by taking care of all the details of a high-quality retreat for your youth group. We will run high energy indoor and outdoor activities, skits, meals, worship and speaking sessions, so that youth pastors and leaders like yourself are able to focus on investing in your students without worrying about the details.

Rooted will make space for churched and new-to-church youth to have face-to-face encounters with God through Spirit-filled worship times led by a talented team, engaging Biblical teaching, opportunities for reflective prayer and small groups. All of the elements are intended to foster opportunities for leaders to build relationships with junior high and high school students as they hear from and respond to their Heavenly Father.

We believe that as youth and leaders take hold of *who God says that they are* – loved, unique, beautiful, brave, powerful, strong - they will experience healing and transformation in their hearts and learn to join with God as He brings about His Kingdom of justice and joy in their communities.

## LEADER TIME

While the youth enjoy activities, we will also have a time of fellowship, prayer and growth for youth pastors/leaders and key student leaders. It is often a sweet time to connect with others on the front lines of small/medium-sized youth ministries.

## ACTIVITIES

There will be a variety of different activities and experiences offered throughout the weekend! There will be times when youth can choose the activity of their choice (such as: crafts, baking, snow sports, wilderness challenge or horse grooming. At other times everyone will join in for team competitions, wide games, campfires, and so much more!

*Unfortunately, we are not able to offer horseback riding this year. We will have opportunities to spend time around horses for those interested.*

# THE REGISTRATION PROCESS

If you have any questions about any of these forms or the registration process please feel free to contact us at [arden@csranch.ca](mailto:arden@csranch.ca).

## **Step One: Online Pre-Registration Form and Deposit**

We will collect your contact information and an estimated number of youth attendees. You will receive a confirmation email after we review your pre-registration to ensure that there is space for your group. You do not need to know the names of which youth are attending, just to estimate the number of spaces that you would like to reserve. Pre-registration will remain open until spaces are filled.

→ [Click here to pre-register](#) ←

In order to reserve your space, youth leaders will also need to **send a deposit of \$40 per attendee** (youth and leader) to Circle Square Ranch. You can do so:

1. Via etransfer to [arden@csranch.ca](mailto:arden@csranch.ca) (password: Rooted)
2. Via cheque to "Circle Square Ranch" mailed to 1361 Price Road, Arden, Ontario, K0H 1B0

Deposits are due December 31st.

## **Step Two: Waivers**

Each youth parent/guardian and leader will be required to fill in an online waiver including noting any dietary restrictions. Waivers are due on JANUARY 31st. Youth leaders are responsible to follow-up with attendees to ensure they have registered. We will regularly send leaders a list of registrants from their group so that you can ensure no one is missed.

## **Step Three: Payment in Full on Arrival**

Leaders must bring the remainder of the payment for the weekend in cash or cheque to the conference. Alternatively you can send an etransfer ahead of time to [arden@csranch.ca](mailto:arden@csranch.ca) (password: Rooted).

Find all the links you need on our website: [csranchbigclearlake.ca](http://csranchbigclearlake.ca)

## **WHAT TO EXPECT WHEN YOU ARRIVE**

1. Please arrive on site at Circle Square Ranch between 7:00-8:30pm on Friday
2. Out of consideration do not arrive earlier. We recommend that all groups travel together to ensure that they are arriving roughly at the same time.
3. Once you have arrived, follow signs for parking instructions and come inside “Western Town.” One group representative will be directed to a check in table to confirm all of the details for your group. You will also receive a copy of the schedule for the weekend to help you better navigate the experience for your group.
4. You will then be directed to your rooms for a chance to settle in.
5. For groups that arrive on the earlier side of 7:30-9:00, activities will be available, however dinner will not be provided.

## **ROOTED PRICING**

\$155/person total (including tax).

This cost is slightly less than the cost that rental groups (who don't receive any activities, speakers, programming, etc) pay per person, as it is our hope to make the conference as affordable as possible for youth. Increases from 2020 represent the increasing costs of food, maintenance, etc.

A non-refundable deposit of \$40/person (for both leaders and students) is required to guarantee your spots when pre-registering. Groups should collect payment from students and provide only one cheque or payment to Circle Square Ranch.

The Tuck Shop will be available if individuals wish to purchase items including Rooted long sleeve t-shirts, Circle Square Ranch merch or a small selection of food and beverage items.

Your church is welcome to subsidize the price of the retreat. If you require further financial assistance call us at 613-335-5403 to discuss options, fundraising plans and payment plans.

## **CANCELLATION POLICY**

Cancellations or a reduction in registration numbers made two weeks prior to the conference will receive a full refund on the deposit less a \$100.00 administration fee (applicable only for group cancellations). Cancellations or registration reductions made within two weeks of the conference will result in the group being responsible for the \$40/person deposit (unless a replacement group/student is found). Any cancellation after the conference will result in the group being held responsible for the entire registration fee. An exception will be made for medical reasons with a note from a doctor upon which a full refund will be made less a \$40/person cancellation fee. No refund will be made for dismissals due to disciplinary action, late arrivals or early departures. Should you require additional spots this will be permitted without penalty, but is subject to availability.

Disciplinary Actions: It is our intent to promote a healthy and safe community. For the best interests of all concerned, any students or leaders exhibiting exceedingly disruptive or unsafe behavior, as judged by our camp staff, will be sent home. We will not refund any portion of this retreat fee. Students or leaders will be held liable in the event of negligent breakage or vandalism. Each primary group leader must be in full control of their students and leaders during the weekend.

## **GROUP LEADERS**

Though a Circle Square Ranch staff team will be on-site to lead the weekend and facilitate activities, each group will be required to provide the staff needed to adequately supervise and care for your group. This includes the appropriate amount of leaders for students of both genders at a recommended 10:1 ratio or better.

Your group leaders will also be your small group leaders and cabin leaders. Small group material will be provided. All leaders must have been appropriately cleared through your church's child protection policy.

## **ACCOMMODATIONS**

All students and leaders will be sleeping in our "Western Town" rooms, which are part of the main building, with one side of the building allocated to boys and the other to girls. Each room has 6-7 bunk beds, sleeping 12-14 people at maximum. Each gender shares a washroom and shower facility.

Please inform our staff upon your arrival if there are medications or food supplements that require refrigeration. At each meal those with dietary restrictions will be directed to receive their meal.

## **RETREAT SCHEDULE**

## FRIDAY

Time	Activity
7:00 – 8:30 pm	Arrival, Registration & Move In
7:00 – 8:30 pm	Welcome Activities
8:30 – 10:00 pm	First Main Session
11:00 – 11:30 pm	Intro for Youth Leaders
11:00 – 11:30 pm	Wide Game
11:30 – 11:45 am	Snack

## SATURDAY

Time	Activity
8:15 – 8:55 am	Morning Prayer and Devo
9:00 – 9:30 am	Breakfast
9:30 – 11:00 am	Second Main Session / Small Groups
11:00 – 11:30 am	Transition
11:30 – 12:30 pm	Outdoor Wide Game
12:45 – 1:45 pm	Lunch
2:00 – 5:45 pm	Afternoon Activity Rotation / Free Time
6:00 – 7:00 pm	Dinner
7:15 – 8:15 pm	Wide Game
8:30 – 10:00 pm	Third Main Session
10:15 – 11:00 pm	Girls/Guys Night
11:00 - 11:30 am	Snack / Night Tobogganing

## SUNDAY

<b>Time</b>	<b>Activity</b>
8:30 – 9:30 am	Breakfast
9:30 – 11:30 am	Fourth Main Session / Small Groups
11:30 – 12:00 pm	Pack and Clean Up
12:00 – 12:45 pm	Lunch
1:00 pm	Clean Up Dismissed